

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Facilities and Campus Environment Committee
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Date: January 7, 2010	Time: 2:00 pm	Location:
		Board Conference Room

Members Present:		Members Absent:
▪ Francisco W. Mendiola	▪ Gordon Segal	▪ Joakim Peter, Chris Igem, , Berson Elias, Roger Mori, Dir. Penny Weilbacher, VPA Habuchmai, VPIA Thoulag, Johnson Sepeti, Dir. Roboman, Dir. Kephass,
▪ Timothy Franklin	▪ VP Ringlen Ringlen	
▪ Alfred Olter	▪ Dir. Hicks	
▪ Joseph Saimon	▪ Warren Ching	
▪ Dana Lee Ling	▪	
▪ Juvilen Mariano	▪	
▪ VP Jim Currie	▪	

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ul style="list-style-type: none"> ▪ Physical Master Plan <ul style="list-style-type: none"> a. Recommend that the committee adopt the self study report pertaining to the development of the master plan. ▪ Proposed Ethno Botanical Learning Garden <ul style="list-style-type: none"> a. Recommend that the committee review and approve the proposed site ant that the site be fenced. ▪ System Wide Facilities and Security Trainingf <ul style="list-style-type: none"> a. Recommend that the committee review the proposed training for supervisors to improve system wide consistency in services and reporting. ▪ National Campus Power Supply and Generator Setup. <ul style="list-style-type: none"> a. Recommendation that the committees discuss the power situation (reliability) and make recommendations. ▪ Update on Campus Directory and facilities naming <ul style="list-style-type: none"> a. Recommend that the committee discuss the matter relating to the subject matter and make recommendations. ▪ Update on IDP

Discussion of Agenda/Information Sharing:
<ul style="list-style-type: none"> ▪ Review of Agenda <ul style="list-style-type: none"> - Added Update on IDP to the Agenda. ▪ Physical Master Plan <ul style="list-style-type: none"> - Chair briefed on the IDP/CIP Plan - Moved by Jim Currie to adopt IDP/CIP as the Master Plan. - Seconded by VP Joseph Saimon - All in Favor ▪ Proposed Ethno Botanical Learning Garden <ul style="list-style-type: none"> • Responsibility of Study Garden to be given to Maintenance. • To be submitted as a processing procedure. <ul style="list-style-type: none"> - Moved by Joseph Saimon to adopt recommendation but as a processing procedure instead of a policy. - Seconded by Dana Lee Ling

- All in favor.
- System Wide Facilities and Security Training
 - This is to ensure the consistency of services system wide.
 - Form of Improvement/Assessment Plan
 - Need to submit a training package.
 - Everyone supports the need for this supervisor training.
 - Issue needs to be visited again when training package is submitted.
 - All in favor.
- National Campus Power Supply and Generator Setup.
 - Funding for purchase of Generator to be confirmed by Juvilen Mariano.
 - Installation is at least \$20,000.
 - Item to be differed until information is collected.
 - Voting to be done by email.
- Update on Campus Directory and facilities naming.
 - Joe Saimon recommended to proceed with the installation of campus directory
 - Mission statements to be put on walls of Conference Rooms and other major rooms.
 - Facility naming to be given to the Fund Raising Committee.
- Update on IDP
 - IDP was resubmitted to PMU, Mr. Acoutka.
 - IMF final listing amount up to \$561,000.
- Misc.
 - Submit projects to Fund Raising Committee
- Meeting adjourned at 4:00 pm.

Comments/Upcoming Meeting Date & Time/Etc.:

- Handouts/Documents Referenced:**
- Agenda
 - Ethno Botanical Garden Proposal
 - Minutes
 - Commission Recommendation #9

College Web Site Link:

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Prepared by:	Amerihter Thozes	Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			